City of Loretto
Minutes of Regular City Council Meeting
279 N. Medina Street, Council Chambers
November 13, 2014

CALL TO ORDER
Mayor Koch called the meeting to order at 7:00 p.m.
Members present: Mayor Kent Koch, Council Members John Neumann, Cari Girk, Henry Pepin and Tom Pedersen.
Also present: Public Works Director Jeff Leuer, City Attorney Paula Callies, Medina Police Chief Ed Belland and Clerk Treasurer Mary Schneider.

There were two people in the audience.

SET AGENDA
The agenda was approved with the following additions:

- **Action/Planning 5, Resolution 2014-32, Lions Club Donation**
- **Action/Planning 6, Reindeer Sleigh Ride Agreement**

APPROVE MINUTES
On a motion by Koch, seconded by Pepin, to approve the October 14, 2014 City Council Meeting Minutes as submitted.
Motion carried unanimously.

MEDINA POLICE REPORT
Police Chief Belland reported on October activities, stating there were 113 total calls, 90 of which were General Patrols. Others included a missing person (located), a welfare check and a suspicious activity call. Belland also reported he contacted the MPCA regarding the City's smoke issues and filed a complaint with them. Belland referenced a memo he prepared that was included in the council packet. As stated in the memo, the MPCA is working on a model ordinance for cities to control outdoor furnaces. Belland stated the MPCA does not currently have a standard for these furnaces or smoke pollution. Belland stated the MPCA recommended we direct complainants to file complaints directly with the MPCA.

RESOLUTION 2014-31, CANVASS OF MUNICIPAL ELECTION
On a motion by Koch, seconded by Neumann, to approve RESOLUTION 2014-31, A RESOLUTION APPROVING CANVASS OF RETURNS AND DECLARING THE RESULTS OF THE MUNICIPAL ELECTION HELD ON NOVEMBER 4, 2014, with minor changes as presented by Clerk Treasurer Schneider.
Motion carried unanimously.

CANADIAN PACIFIC RAILROAD AGREEMENT – QUIET ZONE
Public Works Director Leuer recommended waiting to move forward with an agreement for preliminary engineering until after the comment period of the Notice of Intent is completed. Council consensus was to follow Leuer's recommendation.

Mayor Koch noted an error in the second paragraph of the agreement, "Wright County" needs to be corrected to "Hennepin County".

HAZARD MITIGATION FUNDING
Mayor Koch noted the City has the opportunity to submit a request for Hazard Mitigation Funding through FEMA for a safe house. This would be a building or space that would provide protection from tornados or other emergency situations. Koch noted the City would need to submit this request to get on Hennepin County's Hazard Mitigation Plan for future consideration.

Council consensus was to have Mayor Koch write a letter requesting an amendment to the Hennepin County Mitigation Plan to include a safe house for the City of Loretto.

CONTRACT RENEWAL – SIREN MAINTENANCE

On a motion by Pepin, seconded by Girk, to approve the contract renewal with Embedded Systems, Inc. for siren maintenance in 2015.
Motion carried unanimously.

RESOLUTION 2014-32 – DONATION FROM LIONS CLUB FOR HOLIDAY TRAIN EVENT

On a motion by Neumann, seconded by Girk, to approve RESOLUTION 2014-32, A RESOLUTION ACCEPTING A DONATION FROM THE LORETTO LIONS CLUB.
Motion carried unanimously.

REINDEER SLEIGH RIDES CONTRACT

On a motion by Koch, seconded by Pepin, to approve the agreement with Hemker Park & Zoo for reindeer sleigh rides from 3:30-5:30 p.m. on December 13, 2014.
Motion carried unanimously.

INFORMATIONAL ITEMS

HOLIDAY TRAIN UPDATE

Clerk Treasurer Schneider gave an update on Holiday Train planning, stating the planning committee met on October 23rd. Schneider reported LORAM will not be available on the day of the event for hospitality, but will be funding the hospitality. Parking for the event will be at the Loretto Softball Field parking lot with a shuttle bringing guests down to the event. Saints Peter and Paul requested the City not advertise their lots for parking and not have the shuttle go through due to their Saturday mass schedule. Schneider noted the trees donated by the Loretto Lions are scheduled to be decorated on November 25th and the Holiday Lighting Contest will be voted on by Facebook "likes" again this year.

Holiday Tree Placement

Schneider reported the City will be seeking permission from the property owner of the empty lot on the corner of West Railway and County Road 19 for the placement of trees for holiday decoration.

MONTHLY REPORTS

City Hall

COUNCIL COMPENSATION

Clerk Treasurer Schneider requested all council members submit a list of additional meetings attended during the year by December first.

COMPLAINTS

Schneider reported there were two complaints of a bad smell coming from the direction of an outdoor furnace at 226 St. John Street. Council reviewed. No action taken.

Mayor Koch reported he received two verbal complaints over the past two weeks regarding blockages at the railroad crossing. Koch stated he advised the complainants of their right to file a written complaint with the City and also informed them of the Community Connect Line to report the problem to Canadian Pacific Railroad.

Streets

Council Member Pepin inquired on the expected delivery date for the new snow plow. Public Works Director Leuer stated the truck should be ready around January first. Leuer reported the first snow plowing was completed using the City's pickup, skid steer and tractor. Sand/salting was completed using Corcoran's trucks.

Water

LEAD/COPPER TAP WATER TESTING RESULTS

Public Works Director Leuer reported the City is required to test ten sites in the City every couple years for lead and copper levels. Based on the results of this testing, the City's public water system has not exceeded the action level for lead or copper.

Wastewater

MPCA UPDATE

Public Works Director Leuer reported the Met Council study that was expected by November first has been delayed. The MPCA has been notified of the delay.

Parks

LCAA YEARLY EXPENSE STATEMENT

Public Works Director Leuer reviewed and explained the calculations he completed to determine the expenses for water, electricity and supplies for the baseball park. Leuer stated Clerk Treasurer Schneider prepared a statement for the LCAA based on these calculations. The statement will be presented to the LCAA for the year-end payment, as agreed upon in the Operations and Maintenance Agreement.

Stormwater

Council Member Girk invited Council to a Pioneer-Sarah Creek Watershed meeting to discuss water quality priorities.

FINANCIAL

November Bills

On a motion by Neumann, seconded by Girk, to approve electronic check numbers 1856E-1879E and paper checks numbers 20871-20911 for a grand total of $91,608.06.
Motion carried unanimously.

Monthly Balance Sheet

Council reviewed.
No action taken.

ADJOURN

On a motion by Girk, seconded by Neumann, to adjourn at 7:45 p.m.
Motion carried unanimously.

ATTEST:

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Mary K. Schneider, City Clerk Treasurer Kent Koch, Mayor